

# Engineering Staff College, Bangladesh

An Autonomous Body of The Institution of Engineers, Bangladesh

City Office: IEB Headquarters, Ramna, Dhaka-1000; Main campus: Gazaria, Munshiganj

Reference No.: ESCB/MC/e-GP/2021/01

Date: 23<sup>rd</sup> May, 2021

## Training on Electronic Government Procurement (e-GP)

It is our pleasure to invite you to attend the “**Training on Electronic Government Procurement (e-GP).**”

ESCB is a center of excellence for professional Development. The training aims to build up each participant’s capacity development on public procurement. 70% budget of Annual Development Program (ADP) expend on public procurement. So it is very important to understand the legal framework for spending public money.

### **Objectives of training**

In light of the proposed training, the objectives is to improve public procurement performance of the procuring entities under the procuring agencies and implementation of digitization of Public Procurement through Electronic Government Procurement (e-GP).

### **Methodology**

Hands-on-Training, Lecture & discussion, Peer learning, Experience sharing using Video communications software Zoom.

### **Who can attend?**

This course is designed for Procurement management professional those who are providing their valuable service in Public & private organization, NGOs or individuals with a view to develop their specific knowledge of procurement procedure.

### **Brief Details on the Course**

|                            |   |  |
|----------------------------|---|--|
| <b>Name of the Course</b>  | : | Training on Electronic Government Procurement (e-GP) |
| <b>Duration</b>            | : | 6 training days                                      |
| <b>Time schedule</b>       | : | 6:00 pm ~ 9:30 pm [Tentative]                        |
| <b>Total Contact Hours</b> | : | 21 Hrs.  |
| <b>Start Date</b>          | : | 5 <sup>th</sup> June, 2021 [Tentative]               |
| <b>Closing Date</b>        | : | 10 <sup>th</sup> June, 2021 [Tentative]              |

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## Training Schedule

| Training Day | Contents  |
|--------------|---|
| Day 1        | APP (Development Budget) preparation, Approval, Publish   |
| Day 2        | Tender Notice Preparation, Tender Document Preparation  |
| Day 3        | ToC& TEC Formation, Publication of Tender Notice in e-GP portal & in Newspaper, Tender Document Purchase, Tender preparation, Tender Submission                           |
| Day 4        | Tender Opening & TOR Preparation  |
| Day 5        | Tender Evaluation: Evaluation Configuration & Declaration, Evaluate Tender Form& Seek Clarification to Tenderer, Preparation of Draft TER1/TER2 (Sent to TEC Chairperson) |
| Day 6        | Completing the Tender Evaluation, Send the Evaluation Report to AA, Tender Approval, Issuing of NOA, Contract Award, Tender Security Release                              |

## Enrollment Fee

Please contact the Course Coordinator for details. Course Coordinator:

Sudipto Khatib  
Faculty Trainer, Faculty of Procurement & Supply, ESCB  
Mobile: 01719906983  
Email: s.khatib.escb@gmail.com

## Banking Details

The enrollment fee should be credited to the following Bank A/C No:

**A/C Name:** ESCB-PPRP II-AF

**A/C No:** 014213100000415

**Bank Name & Branch:** Engineers Institution Branch, Mercantile Bank Limited

## Registration into the Course

Please register into the Course using the link below:

<https://forms.gle/iMm45PNZo3J1hD1k8>

**\*\*\*\*\*Please do not forget to upload the scanned copy of the deposit slip received from the bank into the registration form.**

## Name of Invitee



Sudipto Khatib  
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