



Engineering Staff College, Bangladesh (ESCB)

Training on Planning & Formulation of Development Projects, Approval Procedure and Monitoring & Evaluation

Course Objective:

- To make the participants conversant with existing procedures of project planning and approval procedure.
- To familiarize the participants with Development Project Format (DPP and TAPP).
- To increase the technical competence of the trainees in project formulation, appraisal, implementation, monitoring and evaluation.

Course Duration: Two–Day Program

Time: 9:00 am – 4:15 pm

Registration Going On

Venue: ESCB City Campus (IEB Headquarters, Ramna, Dhaka - 1000);

Who can attend: Officials / Staffs of Ministries, Executing Agencies and Development Projects involved in formulation and implementation of development projects.

Number of Participant: The maximum number of participants will be 30 on first come first serve basis.

Course Contents:

1. Development Planning in Bangladesh:

Participants will know the structure of Bangladesh Planning Commission and its role. They will have an overall idea about long term, midterm and short term development plans in Bangladesh.

2. Approval Procedure of Development Projects:

Participants will know about the project approval procedure (from implementing agency to planning commission). Who are the approval authorities of development projects? Why do we need revision and how to do it?

3. Logical Framework:

Participants will understand how to develop clear objectives from the problem analysis, and how to link those objectives to the cause-effect relationship. They will be able to find out the relationship among inputs, outputs, results, and impact.

4. Types of Project Proforma and Explanation of DPP & TPP:

Participants will know different kinds of proforma that are used in the public sector. They will have idea about Development Project Proforma (DPP) and Technical Assistance Project Proforma (TPP). They will be able to prepare project document.

5. Group Exercise on DPP Preparation:

Participants will be divided into 4 groups. They will discuss in groups about the preparation of DPP and will prepare a complete DPP.

6. Group Presentation:

Each group will present the DPP that they will prepare. Presentation Session would be divided into 2 parts. 1st part: Presentation and 2nd part: Question Answer.

7. Annual Development Program (ADP) and Fund Release Procedure:

Participants will know the yearly allocation of development projects and how to release the allocated funds.

8. Project Scope, Stakeholder Analysis, Project Financing:

Participants will know the scope, stakeholder analysis and financing of development projects.

9. Project Monitoring & Evaluation:

Participants will know what the difference between Monitoring & Evaluation is? How to monitor and evaluate the projects?

Lunch and Refreshment: Available

Certification: After Successfully Complete the Course, Certificate Issued by ESCB will be awarded.

Resources Person:

Md Shamimul Haque

Director

Central Procurement Technical Unit (CPTU)
Implementation Monitoring and Evaluation
Division (IMED), Ministry of Planning,
Government of Bangladesh

Md Mosta Gausul Hoque PMP

Principal Project Management Consultant
DIMAPP Project

Central Procurement Technical Unit (CPTU)
Implementation Monitoring and Evaluation
Division (IMED), Ministry of Planning,
Government of Bangladesh

Course Fee: BDT 12000.00 (Twelve Thousand Taka excluding applicable VAT & Tax) per participant

For Registration and Further Query Please Contact:

Md. Mahbubur Rahman Khan

Call: 01865073818, 01711227828, 880-2-9574144

E-mail: esc-bd@hotmail.com; Web: www.esc-bd.org