



Engineering Staff College, Bangladesh (ESCB)

A Center of Excellence for Continuing
Professional Development

Course Objective

The process of problem solving and decision making is becoming complex day by day due to emergence of complexities in managing small, medium or large scale entities/organisations / institutions. Thus, this process involves- creative options, Decision making methods, evaluating options, handling stakeholders etc. for which structured & need responsive training is needed.

Who Should Attend

No matter what kind of organization- it is a large government or private organization or a small individually owned company or a nonprofit organisation or an educational institution- problem solving & decision making is increasingly becoming a matter of survival. That's why any organisation may join the course.

City Campus

IEB H/Q, Ramna, Dhaka – 1000

Tel: +88-02-223354144

e-Mail: rector@esc-bd.org;
escb@esc-bd.org

Web Site: <http://www.esc-bd.org>

FB Page: www.facebook.com/escb2001

Training On Problem Solving & Decision Making Course Content

Module I: Concepts

- Defining problems
- Advantages and disadvantages of problem solving
- Six essentials of problem solving
- The best and the worst problem solver
- Dos and Don'ts of Problem solving

Module II: Generating Creative Options

- Mind storming and brain storming
- Techniques to release creativity
- Techniques to generate unusual ideas
- Working in a team or as an individual
- Problem solving models

Module III: Decision-Making Methods

- Decision style
- Barriers to effective decisions
- Causes of poor decisions

Module III: Decision-Making Methods (Cont.)

- Types of problems and decisions
- Decision tree and its application
- Different Team Members

Module IV: Evaluating Options

- Criteria for comparison
- Using additional comparative techniques
- The value of negative thinking
- Deciding appropriate tools

Module V: Handling Stakeholders

- Identifying stakeholders
- Two driving factors
- Stakeholder analysis
- Response determination

Schedule

Date: 21-22 June, 2022; Time: in 9:00 a.m. - 5:00 p.m.

Venue

ESCB City Campus, IEB H/Q, Ramna, Dhaka
(Non-residential, Classroom based training)

Number of Participants & Nomination

The maximum number of participants in one batch will be 25 on first
Come first serve basis. Registration will close on 19th June, 2022.

Course Fee

Tk. 10,500.00 (Ten Thousand Five Hundred) only excluding all applicable
taxes and VAT) per participant which includes training materials,
refreshment, tea, lunch, certification etc.

Payment

Payment can be made by cash/pay order in favor of
“Engineering Staff College, Bangladesh”.

Contact Details for Registration and further Queries

Contact Person: Md. Mahbubur Rahman Khan, Section Officer, ESCB

Contact Number: +8801711 227828, +8802223354144

e-Mail Address: mahbubur.rahman@esc-bd.org